

Burnside Gorge Community Association

YOUTH & FAMILY COUNSELLOR

JOB SUMMARY

The position will provide school-based youth and family counselling services to students who would benefit from an alternative learning environment. Students may attend one of two alternative education programs, SJ Burnside and The Link@ Lambrick. SJ Burnside serves students 13-18 years of age, and offers grades 9, 10,11 and 12 curriculum. Classes in Alternative Education are in a structured, yet flexible small group environment. The Link@ Lambrick is the secondary site of the alternative learning program. It offers a hybrid and supported approach to learning for students from grades 10 through grade 12 through a combination of on-site and online based programs. . The Youth and Family Counsellors play an integral role in these supportive environments providing a variety of support services to students, parents and families including counseling, mediation, crisis intervention, student advocacy and community referrals.

HOURS, WAGE & BENEFITS

- Wage ranges from \$33.21 - \$36.17, depending on school-based YFC experience and education
- 35 hours per week, Monday to Friday, working onsite at both SJ Burnside and The Link
- Starting: AS soon as possible/ Ending: June 30, 2027
- Paid sick leave
- Matched RRSP (up to 3%)
- Extended benefits (employer pays 60% of cost)
- Vacation is taken during Christmas and Spring school breaks.
- 20% discount at Burnside Boutique and recreation programs
- Significantly reduced room rental rates at Quadra Village

Key Responsibilities:

- Assess the individual needs of /youth/family in the areas of family capacity, emotional stability, school functioning, peer relations and community profile.
- In collaboration with youth/family, develop a service plan that responds to their needs in a holistic manner. This may involve the following services:
 - Individual counselling.
 - Family counselling and parent/teen mediation.
 - Group counselling (i.e. grief/loss, parenting, divorce, social skills, healthy lifestyle choices).
 - Life skill training, which may include social skills development and conflict mediation/resolution.
 - Enhance inter-relationship between families, schools and community.
 - Ongoing consultation with teachers/community professionals.
 - Crisis management intervention.
 - Preventative interventions (i.e. health promotion, drug and alcohol education).
 - Facilitate students' transition to and connection with a new school or work placement.
 - Act as/ consult with case manager to ensure service plans/goals have been met.

- On-going consultation and liaison with administration, teaching staff, and community professionals (integrated case management).
- In conflict and disciplinary situations, function as a mediator and/or advocate for the child/youth and their families.
- Refer /youth and their families to community resources when appropriate. (Follow reporting procedures outlined in the various inter-ministry handbooks.)
- Maintain documentation detailing service plans, outcome measures, community contacts and referrals.
- Maintain a student database and complete statistical reports twice per year.
- Participate in other related activities when required and approved by the executive director.

Qualifications:

- A university degree in human services (e.g. Child and Youth Care, Social Work, Counselling Psychology) with related work experience is required
- Experience working within a school setting and with high school-age students is a strong asset.

Please Note: The YFC is this role will be employed by both Burnside Gorge Community Association (23 hours) and Quadra Village Community Centre (12 hours)

TO APPLY (Please submit a resume with cover letter to)

Burnside Gorge Community Association

Attn: Suzanne Cole

Email: suzanne@burnsidegorge.ca

Mailing address: 471 Cecelia Road, Victoria, BC V8T 4T4

Closing date: This position is open until filled with a start date of as soon as possible

We thank all applicants for their time but only short-listed candidates will be contacted.