



FAMILY SELF-SUFFICIENCY (FSS) PROGRAM APPLICATION

PROGRAM OVERVIEW:

Burnside Gorge Community Association is pleased to introduce the Family Self-Sufficiency (FSS) program. It is a three-year program offered to families in the Capital Region District. The program is currently accepting applications.

Participants are asked to commit for the full length of the three-year program, but if for some reason a participant is not able to continue to the end, their decision to leave the Program will not affect their housing situation.

The program supports participants as they set goals and create action plans related to changes they would like to see in their financial situation (skill & knowledge development, budgets, increasing savings, reducing debt and increasing employability & more). All participants meet with their Family Advisor either on a bi-weekly or monthly basis, depending on the need. In addition, they will attend a series of financial education sessions and other related workshops throughout the Program.

Minimum Requirements at the time of admission ~

You must be:

- Living with at least one dependent child**
- Be living on low income (see gross household income chart below)**
- Committed to being actively involved** in all aspects of the FSS Program
- Wish to increase your financial skills, build savings, reduce debt**
- Willing to participate in financial workshops** & other group sessions as offered
- Wish to increase your employability** (e.g. Employment, volunteering, education/training, etc.)
- Motivated** to work with a family advisor to achieve the goals you set
- Housing/income** (fall into one of the following 3 categories):
 - (1) Receive a housing subsidy while living in a subsidized housing complex**
 - Be in **good standing** with that housing provider
 - Have a gross **household income** that falls under:
 - \$65,000 if living in a 2-bedroom unit
 - \$82,000 if living in a 3-bedroom unit
 - \$95,500 if living in a 4-bedroom unit
 - (2) Receive a 'rental assistance program' (RAP) subsidy**
 - (3) Not receive a rental subsidy while having a household income less than:**
 - \$65,000 = parent/s + one child
 - \$82,000 = parent/s + 2 children
 - \$95,500 = parent/s + 3 or more children

IMPORTANT – please submit with this application ONE of the following based on your situation:

- A "Tenant Rent Report" letter (both sides), provided by your housing provider
OR
- A Rental Assistance Subsidy (RAP) confirmation letter from BC Housing
OR
- 2 most recent months of Bank Statements that show a record of your monthly income*

**Your bank statements only require your current income, you may black out spending if preferred.*

**If this Program seems like a good fit and you meet the basic requirements an interview with a Family Advisor will be set up with you to help get a sense of where you are at in your life. For example, we will need information about your housing status as well as your general financial circumstance: Income, Debt and Savings levels. Thank you for sharing your application with us and your thoughts on moving forward. We will expand on this more during the interview.*

The remainder of the interview will be for you to get to know us and to further determine if this program is a good fit for you going forward. -

FAMILY SELF-SUFFICIENCY (FSS) PROGRAM

APPLICATION:

Name: _____

Phone number(s): _____

E-mail: _____

Address: _____

Please indicate which of the three options best fits your situation:

- 1. I live in Subsidized Housing Complex named: _____
 My Housing provider Is:
 - BC Housing
 - Pacifica Housing
 - Capital Regional Housing
 - Greater Victoria Housing Society
 - M'akola Housing Society
 - More Than a Roof Society
 - Sooke Place Housing Society
 - Other: _____

- I have attached my current Tenant Rent Report
 - I am **in good standing** with my housing provider
 - I am **not in good standing** with my housing provider. Please attach the most recent letter of concern from your housing provider and describe the situation.

Or

- 2. I Receive a subsidy through the BC Housing Rental Assistance Program (RAP)
 - I have attached my current Rental Assistance Document

Or

- 3. I do not Receive Subsidy or RAP but am below the household income threshold stated on the previous page.
 - I have attached to this application my bank statements showing my income for the past 2 months.

ALL people living in your household	Relationship to you	Birthdate
1.	YOU	
2.		
3.		
4.		
5.		
6.		

FAMILY SELF-SUFFICIENCY (FSS) PROGRAM

How did you hear about the FSS Program?

What interests you the most about the program?

What is your total **gross** (before tax) monthly household income: _____

What is your total **net** (take home) monthly household income: _____

What goals do you hope to achieve over the next few years in the following areas?

Finances/Money:

Employment/Volunteering:

Education/training/upgrading:

Housing:

Other:

What do you think might get in the way of achieving the goals you have identified? Examples could include; family crisis, health issues, isolation, children’s issues, financial problems, etc. Please briefly describe your situation.

How do you anticipate the FSS program contributing to the achievement of your goals?

Are you involved (past/present) in other programs offered through the Burnside Gorge Community Association? If so, which programs and when were you involved?

Is there anything else you would like to add?

Once FSS receives your fully completed application, you can expect to hear back shortly regarding next steps.

<p>Date application form completed: _____</p> <p>Signature of Applicant: _____</p>
--

Your completed application can be emailed to hailey@burnsidegorge.ca or dropped off at the reception desk at Burnside Gorge Community Centre at 471 Cecelia Road, Victoria

Thank you for your interest in the FSS program