

## **Burnside Gorge Community Association**

### **INCLUSIVE CARE WORKER**

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#### **Job Summary**

The Inclusive Care Worker provides support to children with extra needs to participate in childcare programs successfully. This role also offers guidance and assistance to colleagues to enhance their ability to support children with diverse abilities.

#### **WAGE & BENEFITS**

- \$21.80/hour (Current ECE certificate holders will receive the ECE-WE in addition to the hourly rate)
- 6% vacation pay
- 20% discount at Burnside Boutique and recreation programs

#### **Hours of Work**

We are seeking multiple candidates to fill positions for 16 hours a week. Monday through Friday availability is required. Shift times would include 2:30 pm-5:30 pm or 2:15 pm-5:30 pm. There are also opportunities for additional hours during non-instructional days (pro-d, early dismissal) as well as during seasonal camps.

#### **Required Skills & Experience**

- Completion of a course or courses, of at least 20 hours, in child development, guidance, health and safety, or nutrition
- Recent, relevant experience working with children ages 5-11 years with diverse needs
- Experienced in unbiased, sensitive communication with children, parents, colleagues and community professionals
- Observation, reporting and record-keeping skills
- Knowledge of Autism Spectrum Disorder (ASD), ADHD and current behavioral intervention techniques
- Excellent interpersonal skills and positive customer service skills
- Strong written and oral communication skills
- Standard First Aid and CPR 'C'
- Clean criminal record check
- Understanding of the "Community Care and Assisted Living Act" and the "Child Care Licensing Regulations", as mandated by Island Health
- Class IV license an asset

#### **Specific Tasks Include:**

- Working with program leaders to create an environment that adapts to individual children's needs within program plans to support successful inclusion
- Participation in the development and implementation of individual care plans, in cooperation with families and colleagues
- Liaising with parents/caregivers and the Manager on all aspects of the child's behaviour and well-being
- Using redirection, regulation support and de-escalation techniques to assist specific children as needed

- Ensuring that all health and safety guidelines, licensing requirements, policies and procedures are followed at all times during the program operation
- Attend all necessary staff meetings and training sessions
- Perform necessary housekeeping duties as required
- Communicate with the Manager and staff to promote an open and collaborative environment

**Start date:** Immediately

**Reports To**

Out of School Care Manager

**To Apply:**

Please submit a resume with cover letter to:

Burnside Gorge Community Association

Email: [childcare@burnsidegorge.ca](mailto:childcare@burnsidegorge.ca)

Fax: 250-388-5269

Mailing address: 471 Cecelia Road, Victoria, BC V8T 4T4

**Deadline to Apply:** Open until filled