

Burnside Gorge Community Association
Minutes of the Board of Directors Meeting

Monday, June 23, 2025 at 5:30 pm

Present:	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Chair:</td> <td colspan="2">Avery Stetski</td> </tr> <tr> <td>Board members:</td> <td colspan="2">Michelle Peterson, Elizabeth Cull, Greg A., Greg T., Trevor Thame</td> </tr> <tr> <td>Staff:</td> <td colspan="2">Sevval Kecicioglu, Communications & Development Coordinator, Suzanne Cole, Executive Director</td> </tr> <tr> <td>Guests:</td> <td colspan="2">Chris Coleman</td> </tr> <tr> <td>Regrets:</td> <td colspan="2">Ryan Hart, Gary Pemberton</td> </tr> </table>		Chair:	Avery Stetski		Board members:	Michelle Peterson, Elizabeth Cull, Greg A., Greg T., Trevor Thame		Staff:	Sevval Kecicioglu, Communications & Development Coordinator, Suzanne Cole, Executive Director		Guests:	Chris Coleman		Regrets:	Ryan Hart, Gary Pemberton	
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Welcome and introductions	Avery welcomed everyone to the meeting																
Agenda	The agenda of the June 2025, Board Meeting was presented.																
	MOTION TO ACCEPT: Elizabeth Cull	SECONDED: Greg Teuling															
	CARRIED																
Minutes	The minutes of the May, 2025, Board Meeting were presented.																
	MOTION TO ACCEPT: Greg Arnold	SECONDED: Greg Teuling															
	CARRIED																
Action Items	Action items were reviewed. No items were carried forward.																
City Updates	<p>Chris provided council updates:</p> <ul style="list-style-type: none"> ● Victoria Community Safety and Wellbeing Plan: There is some frustration and concern about the plan. Chris invites the board to look at it and think about what they want to say. Chris is open to coming and talking at a board meeting ● Chris shared that he extended an invitation to the police officers who are responsible for the pilot project that he mentioned last week to come and present to the board. ● KFC head office got in touch with Chris. Notified him that the garbage has been cleared up. 																
Report on Strategic Plan	<ul style="list-style-type: none"> ● Recruitment and Retention – <u>Mangat, Greg T. & Suzanne</u> <ul style="list-style-type: none"> ○ Calculations are done for the staff member who received wage increases. It's solved before moving to the new vacation policy ○ The staff is also looking for a way to track new vacation time. ● Relationship with Business Community – <u>Avery</u> <ul style="list-style-type: none"> ○ Work is underway to finish the business contact list. ○ There is a plan to organize a larger business mixer ● Connecting Community – <u>Michelle</u> <ul style="list-style-type: none"> ○ No updates. ○ The committee is taking a break over the summer ● Burnside Gorge-ous – <u>Elizabeth</u> <ul style="list-style-type: none"> ○ The committee is trying to connect to the Esquimalt Municipality staff member who is planning to do graffiti fighting ● Communications – <u>Elizabeth</u> 																

	<ul style="list-style-type: none"> ○ Elizabeth created a draft communications plan and circulated it. Waiting for feedback from the committee members and staff ○ She suggests that this plan be added to the strategic planning meeting ○ Greg T. has now joined the committee ● Finance – <u>Greg A., Ryan & Suzanne</u> <ul style="list-style-type: none"> ○ The committee moved some funds around and explored different rates ○ The interest has been maximised by keeping the agency flexible ● Governance – <u>Elizabeth & Greg T.</u> <ul style="list-style-type: none"> ○ No updates
-	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> ● Matullia Lands community meeting happened. 3 people showed up. Th <p>VCAN</p> <ul style="list-style-type: none"> ● The group is curious about how the operating agreements process will fold.
Operational	<p>Suzanne presented the operational and financial reports.</p> <p>Operational Report:</p> <ul style="list-style-type: none"> ● Thrift store is back in operation, and the new manager, Jasper, is doing great ● The Youth Recreation Programmer position has been filled ● The server that keeps our security camera system is failing frequently. It needs to be replaced. There is \$20,000 in the capital replacement fund, and \$10,000 might be used for the replacement ● BGCA is part of the Community Centres Network, and the group did a presentation on what the neighbourhood places do in the city ● The group also met with the city’s real estate and parks department about the operations agreement. The Community Centres Network will get the draft agreement at the end of the month ● The childcare restructuring plan is still going on ● Childcare manager is working on the Cecelia Childcare Centre licensing process, but is still waiting for the lease agreement from the Pacifica Housing <p>Financial Report:</p> <ul style="list-style-type: none"> ● The discrepancy in the childcare budget is because the new manager’s wage comes from the Burnside Out of School Care budget. All of the OSCs were budgeted for overstaffing, but they couldn’t get to that level ● Start-up funds are dedicated to hiring staff earlier than the daycare opening ● Overall, the expenses are lower, and the revenue is higher
New Business	<ul style="list-style-type: none"> ● Elizabeth suggested starting to think about the strategic planning, as there won’t be a regular board meeting during the summer ● The new board member has been introduced to the board of directors. Trevor shared his background and the reason he is interested in the BGCA Board of Directors.
Action Items	<p>ACTION:</p> <ul style="list-style-type: none"> ● All to review the city’s wellbeing and safety plan ● All to review the strategic plan ● Seval to draft a letter ● Elizabeth and Trevor to start planning the Strategic Planning meeting
Tracking Hours	Board members were reminded to fill out their hours on Track it Forward.
	The meeting adjourned at 7:30 pm.

Next Meetings:

- **Board Meeting on July 21st, 5:30pm**