

Burnside Gorge Community Association
Minutes of the Board of Directors Meeting

Monday, January 27, 2024 at 5:30 pm

Present:	Chair: Elizabeth Cull	
	Board members: Greg Arnold, Michelle Peterson, Avery Stetski, Ryan Hart, Greg Teuling	
	Staff: Sevval Kecicioglu, Communications & Development Coordinator, Suzanne Cole, Executive Director	
	Guests: Gary Pemberton, Chris Coleman	
	Regrets: Mangat Vohra	
Welcome and introductions	Elizabeth welcomed everyone to the meeting	
Agenda	The agenda of the January 2025, Board Meeting was presented.	
	MOTION TO ACCEPT: Greg T.	SECONDED: Ryan Hart
	CARRIED	
Minutes	The minutes of the November 25, 2024, Board Meeting were presented.	
	MOTION TO ACCEPT: Ryan Hart	SECONDED: Greg A.
	CARRIED	
Action Items	Action items were reviewed. No items were carried forward.	
City Updates	<p>Gary provided City updates:</p> <ul style="list-style-type: none"> • Gary reminded where to sign up newsletter on the City’s website including the Neighbourhood Newsletter • The general voting day for the Crystal Pool referendum is on February 8th and there is one more information session on January 30th • My Great Neighbourhood Grant application starts on February 1st and there are upgrades to the application this year • Local Champions intake period starts on February 8th and goes until March there are sponsored spaces available <p>Chris introduced himself and provided Council updates:</p> <ul style="list-style-type: none"> • Reminded the upcoming Crystal Pool Referendum and the mail ballot option • Talked about the issues in the neighbourhood that he is already aware of and has his ongoing attention like traffic at the BG area, campers and garbage on Selkirk Trestle area. • Councillor invited Board of Directors to join him as he does his regular walk arounds in the neighbourhood where he knocks on the doors and talks to the residents. His proposed dates are February 22 and 23 and March 5 and 6. Interested Board Members can contact him directly. 	
Report on Strategic Plan	<ul style="list-style-type: none"> • Recruitment and Retention – <u>Mangat, Greg T. & Suzanne</u> <ul style="list-style-type: none"> ○ The committee is having discussions around different areas to support staff retention ○ One of them is a wage increase for some departments that are below-average ○ The other one is the vacation time. Currently, vacation time is on an accrual basis and it 	

	<ul style="list-style-type: none"> ○ causes a loss of days when staff gets a wage increase ○ There is also a discussion going on about improving health benefits ○ Motion from the committee will come back ● Relationship with Business Community – <u>Avery</u> <ul style="list-style-type: none"> ○ Car dealerships made donations to the Christmas Hampers through the efforts of the committee ○ Now the work is to include more businesses at the Business Mixer event ● Connecting Community – <u>Michelle</u> <ul style="list-style-type: none"> ○ The committee is getting interest from businesses and businesses are joining the committee ○ The committee is focused on branding ○ The committee is looking forward to organising events at Arbutus Park ○ The committee is in touch with the city about the Doric Corridor and the city is positive about it ● Burnside Gorge-ous – <u>Elizabeth</u> <ul style="list-style-type: none"> ○ There is a meeting tomorrow. Elizabeth will get the meeting minutes and the updates ○ The graffiti fighting team is looking for volunteers ● Communications – <u>Elizabeth</u> <ul style="list-style-type: none"> ○ The committee is on hold at the moment, the communications consultant shared a template and Elizabeth will work on that template ● Finance – <u>Greg A., Ryan & Suzanne</u> <ul style="list-style-type: none"> ○ The audit is completed successfully ○ The committee has looked at the Childcare Department structure the management team has been working on. This structure will result in additional manager positions and it have effects on the finances ○ The new site coming up at the Fern will be an additional cost which is around \$189,000. The committee proposes moving funds to the start-up fund which has \$50,000 at the moment. <p>Motion moved forward to moving \$150,000 to the start-up fund from the operating budget Moved by: Ryan Seconded by: Avery, all in favour</p> <ul style="list-style-type: none"> ● Governance – <u>Elizabeth & Greg T.</u> <ul style="list-style-type: none"> ○ They are working on updating the membership list
LUC Updates	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> ● The Community Meeting scheduled in April might be rescheduled as the developers aren't ready ● The sequoia tree in front of the Honda Dealership might be removed ● 20 storey project might come up with commercial spaces where Denny's used to be <p>VCAN</p> <ul style="list-style-type: none"> ● Avery stepped down from his presidential role
Operational	<p>Suzanne presented the operational report.</p> <p>Operational Report:</p> <ul style="list-style-type: none"> ● QuickBooks increased their monthly fee by 93% and the team is looking for other options to move to like online version etc. ● Helen's hours went up by 5 hours, which was allocated for communications initially ● The management team is working on the Childcare restructuring <p>Financial Report</p> <ul style="list-style-type: none"> ● Suzanne answered questions about the budget discrepancies

New Business	AGM is on Monday, February 24. Greg A. and Elizabeth are up for election
Action Items	ACTION: <ul style="list-style-type: none">• No action items
Tracking Hours	Board members were reminded to fill out their hours on Track it Forward.
	The meeting adjourned at 7:30 pm.

Next Meetings:

- **Board Meeting on March 24, 5:30pm**