

Burnside Gorge Community Association  
Minutes of the Board of Directors Meeting

**Monday, April 28, 2025 at 5:30 pm**

<b>Present:</b>	<b>Chair:</b> Ryan Hart	
	<b>Board members:</b> Michelle Peterson, Avery Stetski, Elizabeth Cull, Greg A.	
	<b>Staff:</b> Sevval Kecicioglu, Communications & Development Coordinator, Suzanne Cole, Executive Director	
	<b>Guests:</b> Chris Coleman	
	<b>Regrets:</b> Greg Teuling, Mangat Vohra	
<b>Welcome and introductions</b>	Ryan welcomed everyone to the meeting	
<b>Agenda</b>	The agenda of the April 2025, Board Meeting was presented.	
	MOTION TO ACCEPT: Avery Stetski	SECONDED: Elizabeth Cull
	<b>CARRIED</b>	
<b>Minutes</b>	The minutes of the March 24, 2025, Board Meeting were presented.	
	MOTION TO ACCEPT: Elizabeth Cull	SECONDED: Michelle Peterson
	<b>CARRIED</b>	
<b>Action Items</b>	Action items were reviewed. No items were carried forward.	
<b>City Updates</b>	<p>Chris provided council updates:</p> <ul style="list-style-type: none"> <li>• Shared updates regarding concerns about Gorge Rd.; staff are aware of the issues and are actively addressing them. The concerns relate to emergency vehicle access on Gorge Rd.</li> <li>• Participated in the Connecting Communities meeting and had a productive discussion with committee members.</li> <li>• City tax increase has been adjusted to 6.99%, which includes the police budget.</li> <li>• Darly Wilson and Peter Willis are in communication with Councillor Coleman about the Arbutus Parl.</li> <li>• A meeting is scheduled with Bill Wilson, the new president of the Legion. They have expressed interest in a possible future development.</li> <li>• Issues with garbage at the KFC building: large industrial bins are sometimes left unlocked, leading to scattered waste and occasional fires. Bylaw enforcement is currently investigating.</li> <li>• Rifflandia festival is expanding from 3 to 4 nights, raising some concerns about potential noise.</li> </ul>	
<b>Report on Strategic Plan</b>	<ul style="list-style-type: none"> <li>• Recruitment and Retention – <u>Mangat, Greg T. &amp; Suzanne</u> <ul style="list-style-type: none"> <li>○ Suzanne and Renske created a draft Vacation policy.</li> <li>○ The committee meeting is postponed a little bit sure to committee members' busy schedule. Mangat and Greg T. will review the draft and the next step will be brining it to the board.</li> <li>○ Wage increases that are approved will be held off until the changes made to the vacation</li> </ul> </li> </ul>	

	<p>policy with the approval of staff. The increase will be retroactive.</p> <ul style="list-style-type: none"> <li>○ The new account for the Succession Planning target is now open</li> <li>● Relationship with Business Community – <u>Avery</u> <ul style="list-style-type: none"> <li>○ Avery is changing his approach a little bit as businesses closer to downtown are already involved with the Downtown Business Association. He is focusing more on the businesses in the neighbourhood</li> </ul> </li> <li>● Connecting Community – <u>Michelle</u> <ul style="list-style-type: none"> <li>○ The committee is getting more members</li> <li>○ City’s Natural Restoration project posters will be out with the dates</li> <li>○ The committee is organizing a Garage Sale that will take place on June 14</li> <li>○ Plantapalooza event had a great turnout. There were free plants from the Root Cellar and the tool exchange opportunity.</li> <li>○ Jeremy from the committee wants to be a second representative at the GWI with Jenn.</li> </ul> </li> </ul> <p>Motion moved forward for Jeremy to be the representative of the BGCA at GWI meetings.  Moved by: Michelle                      Seconded by: Elizabeth, all in favour</p> <ul style="list-style-type: none"> <li>● Burnside Gorge-ous – <u>Elizabeth</u> <ul style="list-style-type: none"> <li>○ The committee keeps their regular work of removing graffiti</li> <li>○ Elizabeth will join their meeting</li> </ul> </li> <li>● Communications – <u>Elizabeth</u> <ul style="list-style-type: none"> <li>○ Communications plan template work in progress</li> </ul> </li> <li>● Finance – <u>Greg A., Ryan &amp; Suzanne</u> <ul style="list-style-type: none"> <li>○ The committee will explore the best interest rate options for its funds</li> <li>○ The committee will book a meeting with Vancity at the end of the May to explore options as they are looking for where they are holding their funds.</li> </ul> </li> <li>● Governance – <u>Elizabeth &amp; Greg T.</u> <ul style="list-style-type: none"> <li>○ No updates</li> </ul> </li> </ul>
-	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> <li>● The LUC sent a letter of support for the new proposal on 3075 Douglas, the M’akola Development Society development. It’s not supportive housing, it’s a low-income rental units.</li> </ul> <p>VCAN</p> <ul style="list-style-type: none"> <li>● VCAN organized all-candidates forum.</li> </ul>
Operational	<p>Suzanne presented the operational and financial reports.</p> <p>Operational Report:</p> <ul style="list-style-type: none"> <li>● Corinne started as Childcare Department Manager</li> <li>● Alys started last week and managing both FSS and Housing Outreach teams</li> <li>● Hiring Thrift Store manager is in progress</li> <li>● Seval and Renske met with the thrift store volunteers and the volunteers are getting the store organized during the closure</li> <li>● The store will remain closed until the hiring process is complete</li> <li>● P&amp;L has been shared with the store landlord and the District of Saanich, which reflects the impact of the road closure and they will make a small donation for the store. There is no response from the District of Saanich</li> <li>● The application</li> <li>● We successfully received the IT grant we applied for from BC Housing. This funding will enhance our security, improve Wi-Fi speed, and support the development of a new system for our off-site locations.</li> <li>● Selkirk Waterfront Festival is going to be on May 24</li> <li>● Suzanne has another meeting scheduled with the Community Centre Network. In 2022, the most</li> </ul>

	<p>recent version of the Community Centre’s operating agreement was returned with feedback. Since then, responsibility for managing Operating Agreements has shifted to the Real Estate team. As the agreement has been approved by council, the team will now meet with each centre individually.</p> <ul style="list-style-type: none"> <li>● Cecelia Childcare Centre completion is in progress. Island Health Officer had a walk though and the equipment needed for licensing list went to Pacifica Housing</li> </ul>
Action Items	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>● Suzanne to send bank correspondence to Ryan</li> <li>● The Finance Committee to set up a meeting</li> </ul>
Tracking Hours	Board members were reminded to fill out their hours on Track it Forward.
	The meeting adjourned at 6:46 pm.

**Next Meetings:**

- **Board Meeting on April 28, 5:30pm**