

Burnside Gorge Community Association  
Minutes of the Board of Directors Meeting

**Monday, April 22, 2024 at 5:30pm**

<b>Present:</b>	<b>Chair:</b> Avery Stetski	
	<b>Board members:</b> Greg Arnold, Michelle Peterson, Ryan Hart, Mangat Vohra	
	<b>Staff:</b> Suzanne Cole, Executive Director; Seval Kecicioglu, Communications & Development Coordinator	
	<b>Guests:</b> Krista Loughton, Gary Pemberton	
	<b>Regrets:</b> Elizabeth Cull, Stephen Andrew, Greg Teuling	
<b>Welcome and introductions</b>	Avery welcomed everyone to the meeting	
<b>Agenda</b>	The agenda of the April 22, 2024, Board Meeting was presented. Motion to accept.	
	MOTION TO ACCEPT: Ryan Hart	SECONDED: Mangat Vohra
	<b>CARRIED</b>	
<b>Minutes</b>	The minutes of the March 25, 2024, Board Meeting were presented.	
	MOTION TO ACCEPT: Ryan Hart	SECONDED: Mangat Vohra
	<b>CARRIED</b>	
<b>Action Items</b>	<p>Action items were reviewed.</p> <ul style="list-style-type: none"> <li>- Greg reviewed the Cyber Security insurance policy and suggested to go with the \$2000 policy, next to Suzanne check-in with the insurance broker to see when is the best time to start the cyber security policy with the existing policies</li> </ul> <p>No other items carried forward.</p>	
<b>City Updates</b>	<p>Krista provided a Council update report:</p> <ul style="list-style-type: none"> <li>• Contacted Evo and they said that they provide services according to the demand. When people ask for it they expand their borders</li> <li>• Visited the door connector project and talked with the staff but unfortunately, it's not happening soon. They are still in contact with the neighbours, but there is no certain date yet.</li> <li>• Discussion about the speeding on the two majors roads of the neighbourhood</li> <li>• Good things are happening at council and sheltering is moving to other places from the parks</li> <li>• OCP engagement is in the process</li> </ul> <p>Gary provided city updates:</p> <ul style="list-style-type: none"> <li>• Burnside Gorge-ous committee painted over 100 poles in the neighbourhood.</li> <li>• Lots of things going on in the city's have your saying page. There is a lot to engage with including OCP, budget, Community Safety and Well-Being initiative</li> <li>• Neighbourhood newsletter has been launched and coming out every 3 months.</li> <li>• My Great Neighbourhood Grant is still accepting application and there is \$70,000 left in the budget so apply as soon as possible</li> <li>• Some gardening workshops are coming up</li> <li>• Local Champions are going well with 23 registrants and has representation from every</li> </ul>	

	neighbourhood except one.
<b>Report on Strategic Plan</b>	<ul style="list-style-type: none"> <li>● Recruitment and Retention – <u>Mangat, Greg T. &amp; Suzanne</u> <ul style="list-style-type: none"> <li>○ Suzanne is creating a conversation list</li> </ul> </li> <li>● Relationship with Business Community – <u>Avery</u> <ul style="list-style-type: none"> <li>○ With the help of Ryan, Avery is finishing up the list of the businesses in the neighbourhood</li> </ul> </li> <li>● Connecting Community – <u>Michelle &amp; Stephen</u> <ul style="list-style-type: none"> <li>○ There was a positive response at the first meeting of the committee in February</li> <li>○ The Committee is excited about projects like Carol St. and Washington St. connector</li> <li>○ At the next meeting the committee will put together its priorities.</li> </ul> </li> <li>● Communications – <u>Elizabeth &amp; Stephen</u> <ul style="list-style-type: none"> <li>○ No updates</li> </ul> </li> <li>● Finance – <u>Greg A., Ryan &amp; Suzanne</u> <ul style="list-style-type: none"> <li>○ The committee is working on the terms and reference</li> </ul> </li> <li>● Governance – <u>Elizabeth &amp; Greg T.</u> <ul style="list-style-type: none"> <li>○ No updates</li> </ul> </li> <li>● Burnside Gorge-ous <ul style="list-style-type: none"> <li>○ No updates</li> </ul> </li> </ul>
LUC Updates	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> <li>● No updates</li> </ul> <p>VCAN</p> <ul style="list-style-type: none"> <li>● The group is working on a letter to the Mayor and council about the OCP and will meet with the city about the OCP</li> <li>● The group got approved for a grant for their tree project. They want to engage with the community and there will be a survey coming up</li> </ul>
Operational	<p>Suzanne presented the operational report.</p> <p>Operational Report:</p> <ul style="list-style-type: none"> <li>● There are 2 full-time positions and one part-time OSC staff position vacant</li> <li>● Few childcare spaces are available but they are hard to fill because they are going to be filled in September</li> <li>● Get growing, Victoria! plant distribution is on May 16<sup>th</sup></li> <li>● Our Instagram account has more than 500 followers</li> <li>● Selkirk Waterfront Festival is on May 25<sup>th</sup></li> <li>● Parking lot lines are getting painted, and this will make parking stalls clear</li> <li>● FSS already has 23 recruits for the new phase</li> </ul>
Action Items	<p><b>ACTION:</b></p> <ul style="list-style-type: none"> <li>● Suzanne to check in with the insurance broker to see when is the best time to start the cyber security policy with the existing policies</li> <li>● Michelle will write a letter to Evo Car share explaining that there is a demand in Saanich</li> <li>● Krista to reach out to Saanich Councillors to write a letter</li> <li>● Suzanne to reach out to Finance and Recruitment &amp; Retention Committees to set up a meeting</li> </ul>
Tracking Hours	Board members were reminded to fill out their hours on Track it Forward.
	The meeting adjourned at 7:30 pm.

**Next Meetings:**

- **Board Meeting on May 27, 5:30pm**