

Burnside Gorge Community Association
Minutes of the Board of Directors Meeting

Monday, May 29, 2023 at 5:30pm

Present:	Chair:	Elizabeth Cull	
	Board members:	Michelle Peterson, Avery Stetski, Greg Arnold, Corinne Saad, Mangat Vohra, Ryan Hart	
	Staff:	Suzanne Cole, Executive Director; Seval Kecicioglu, Communications & Development Coordinator	
	Guests:	City of Victoria: Gary Pemberton, Neighbourhood Liaison; Stephanie Williams, Tim Hewett, City of Victoria – Engineering and Public Works Department; Renske van der Linden, BGCA Office Manager	
	Regrets:	Kirsten Mah	
Welcome and introductions	Elizabeth welcomed everyone to the meeting		
Agenda	The agenda of the May 29, 2023, Board Meeting was presented. Motion to accept.		
	MOTION TO ACCEPT: Avery Stetski	SECONDED: Ryan Hart	
	CARRIED		
Information	Renske introduced herself and talked about her experience and current BGCA role.		
Information	<p>Stephani and Tim presented the transportation updates in the Burnside Gorge Neighbourhood.</p> <ul style="list-style-type: none"> • Presentation about the 30km/h speed limits that are coming into BG Neighbourhood local streets in July 2023 • Presentation about the Gorge Road project. The project overview, timeline and road safety improvements were presented to the board. There will be an information session on June 20th at 7 pm 		
Minutes	The minutes of the April 24, 2023, Board Meeting were presented.		
	MOTION TO ACCEPT: Avery Stetski	SECONDED: Mangat Vohra	
	CARRIED		
Action Items	<p>Action items were reviewed. The following items are being carried forward:</p> <p>ACTION: Michelle will do research about the bigger map costs</p>		
City Updates	<p>Gary provided city updates:</p> <ul style="list-style-type: none"> • My Great Neighbourhood Grant applications are going well, encourage people not to delay their applications • Local Champions project is wrapping up. They applied for the MGN grant with their project groups and in September they'll present their projects if they get a grant. • Neighbourhood place now has a community lending library inside, accepting book suggestions 		
Report on Strategic Plan	<ul style="list-style-type: none"> • Recruitment and Retention of staff – Corinne <ul style="list-style-type: none"> ○ Suzanne and Renske met with the benefits provider to discuss the RRSP matching option. ○ The next step are to provide the board with the financial cost to the agency and set up a 		

	<p>presentation for the board with Common Wealth.</p> <ul style="list-style-type: none"> ● Relationship with Business Community – Avery <ul style="list-style-type: none"> ○ Working on the business mixer ○ Businesses seem excited about the mixer as they have identified concerns about crime impacting their businesses ● Relationship with the BG Community – Kirsten/Michelle <ul style="list-style-type: none"> ○ Brochures that explain the mapping project are dropped off at the centre and available for the community ● Communications – Elizabeth <ul style="list-style-type: none"> ○ Elizabeth, Suzanne and Seval are meeting on July 7th
LUC Updates	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> ● Community meeting on June 19th and there will be a presentation for 3106 Washington Ave. ● 133 Gorge Rd. East development has 174 rental units ● 2816 Irma St. development is a split building now ● 621 Princess Ave. will be a storage unit <p>VCAN</p> <ul style="list-style-type: none"> ● No updates
Standing Committee Reports	<p>Standing Committees provided updates</p> <p>Finance</p> <ul style="list-style-type: none"> ● Greg and Suzanne met with Vancity to look at cash management options. Two new accounts with higher interest are opened. ● Greg and Suzanne also met with KPMG to negotiate rates for the next 5 years <p>Recruitment and Retention</p> <ul style="list-style-type: none"> ● See above <p>Governance</p> <ul style="list-style-type: none"> ● The draft of the 2013 orientation manual for board members is circulated to board members. ● The next step is to revise the manual ● There was a discussion over the board self-evaluation survey and the survey will transferred online and the link will be shared with the board.
Operational	<p>Suzanne presented the operational report.</p> <p>Operational Report:</p> <ul style="list-style-type: none"> ● Interviewing continues for vacant positions ● Thrift Store implemented a survey to get feedback and feedback is positive ● Got a donation from Santa’s Anonymous for food safety and youth camp ● Summer camps only have limited vacant space and camp survivor filled 50% of capacity before securing a second staff ● BGCA applied for two different tech grants, the second application got declined. We have money from one grant to update our tech hardware and Wi-Fi
New Business	<ul style="list-style-type: none"> ● Elizabeth, Avery, Mangat and Suzanne are meeting with the city staff to talk about the problems at the ravine and it’s scheduled on June 8th to see the next steps ● Avery will change community meetings to quarterly as a result of low attendance ● Corinne is stepping back from the Board
Action Items	<p>ACTION: Michelle will do research about the bigger map costs</p> <p>ACTION: Suzanne will schedule a meeting with Board and Common Wealth to review the matching RRSP process</p> <p>ACTION: Seval to put the Board Evaluation survey questions on Survey Monkey</p>

Tracking Hours	Board members were reminded to fill out their hours on Track it Forward.
	The meeting adjourned at 7:30 pm.

Next Meetings:

- **Board Meeting on Monday, June 26, 5:30pm**