JOB SUMMARY
The Camp Inclusion Worker provides care to children with diverse abilities aged 5-11 to allow for inclusion in day-camp programming between July 2nd – August 23rd, 2024. This position also requires collaboration and communication with co-workers so that as a team they can ensure the safety and inclusion of all participants.

Specific tasks include:
- Develop and maintain a positive environment that provides a child who needs extra support with opportunities for success in the inclusion process
- Assist staff in implementing the individual and/or group activities and program plan that will facilitate successful inclusion
- Assists staff in implementing the child’s care plan
- Liaise with parents/caregivers and the Manager on all aspects of the child’s behaviour and participation
- Ensure that all health and safety guidelines, policies and procedures are followed at all times during the program operation
- Ensure that all licensing requirements are met
- Attend all necessary staff meetings and training sessions
- Perform necessary housekeeping duties as required
- Communicate with the Manager and staff to promote an open, collaborative environment

REQUIREMENTS
- Completion of a course, or a combination of courses, of at least 20 hours duration in child development, guidance, health and safety, or nutrition
- Experience working with children ages 5-11 years, specifically those children with extra support needs
- Ability to relate to a child who needs extra support
- Ability to communicate skillfully and sensitively with the child, the parents, co-workers and community professionals
- Ability to objectively observe the child’s behaviour and to report on these observations
- Knowledge of Autism Spectrum Disorder (ASD) and
- Understanding of the “Community Care and Assisted Living Act” and the “Child Care Licensing Regulations”, as mandated by Island Health
- Understanding and ability to apply first aid and emergency response
- Excellent interpersonal skills and positive customer service skills
- Ability to maintain records
- Strong written and oral communication skills
- Minimum 19 years of age
- Standard First Aid and CPR ‘C’
- Clean criminal record check
- Class IV license an asset

HOURS, TERM & COMPENSATION
37.5 hours per week (7.5 hours per day). $20.65/hr. Shifts are Monday through Friday between 8:30 am-4:30 pm.
This is a temporary position running from July 2nd – August 23rd. There is a possibility of continued part-time hours during the school year in our Out of School Care program.

REPORTS TO
Camp Manager

TO APPLY
Please submit a resume with cover letter to:

Burnside Gorge Community Association
Attn: Hannah Holmes (they/them)
Email: hannah@burnsidegorge.ca
Mailing address: 471 Cecelia Road, Victoria, BC V8T 4T4

Deadline to Apply: Open until filled (interested applicants are encouraged to submit as soon as possible as BGCA reserves the right to hire a suitable candidate at any time)

We thank all applicants for their time but only short-listed candidates will be contacted.