JOB SUMMARY
The Burnside Gorge Community Centre is seeking a highly energetic, enthusiastic, and supportive Camp Leader to co-lead the Camp Survivor summer series, an outdoor adventure camp for youth ages 10-14 years. The Camp Leader will work collaboratively with camp staff to ensure the safety of the participants and to create a positive, inclusive and engaging camp experience.

KEY DUTIES AND RESPONSIBILITIES:
• Coordinate, lead, engage and deliver a variety of quality, age-appropriate activities that meet the social, cognitive, physical, emotional, and social needs of the youth of all skills and abilities
• Identify and respond to camper behavior issues
• Is expected to interact in assigned activities with the youth and be alert to specific youth needs.
• Ensure respect for the participants, co-worker(s), the Youth Centre and the Community Centre
• Supervise a group of youth and maintain effective, respectful, appropriate control both in and out of the center
• Maintain accurate program records, including incident reports, documentation and daily attendance.
• Provide all required care and support to program participants including (but not limited to): the provision of first aid, behavior management, appropriate risk management and/or refer support services for youth.
• Ensure that all health and safety guidelines, policies, and procedures are followed at all times during the program operation
• Liaise with parents/caregivers and the Recreation Coordinator on all aspects of the children’s behavior and participation
• Complete other tasks as directed by Recreation Coordinator

QUALIFICATIONS
• Post-secondary education in Recreation and Leisure studies, Outdoor Recreation, Child and Youth Care and/or related disciplines
• Experience working with youth an asset
• A clear Criminal Record Check
• First aid and CPR certification
• Class 4 (unrestricted) Driver’s License or willingness to obtain (preferred)

Must be eligible for the Canadian Summer Jobs program:
• be between 15 and 30 years of age
• be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
• have a valid Social Insurance Number and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulation

SKILLS AND KNOWLEDGE
• Previous day camp experience an asset
• Proficient verbal and written communication skills
- Ability to organize, plan and prioritize work
- Experience working with children/youth of diverse backgrounds and abilities
- Ability to problem-solve and seek solutions
- Ability to work as a supportive team member
- Ability to perform physical activities
- Knowledge of child development

**SALARY AND HOURS:**
$20.55, 37.5 Hrs/week, Monday – Friday

**CONTRACT TERM**
Staff must be able to work full-time, 37.5 Hrs/week, Monday – Friday - July 2 – August 23 inclusive. Additional paid training may be offered prior to the start of camps, as needed.

**REPORTS TO:**
Community Recreation Coordinator

**TO APPLY** (Please submit a resume with cover letter to)
Burnside Gorge Community Association
Attn: Vanessa Normore
Email: vanessa@burnsidegorge.ca
Mailing address: 471 Cecelia Road, Victoria, BC V8T 4T4

**Deadline to Apply:** Open until filled, interviews will be scheduled as applications are received.