

Burnside Gorge Community Association

SUPPORTED CHILDCARE WORKER

Job Summary

The Supported Childcare Worker provides care to children with supported childcare needs to allow for inclusion in programming. This position also provides information and assistance to co-workers so that they can better support children with diverse abilities.

Specific tasks include:

- Develop and maintain a positive environment that provides a child who needs extra support with opportunities for success in the inclusion process
- Assist staff in implementing the individual and/or group activities and program plan that will facilitate successful inclusion
- Assists staff in implementing the child's care plan
- Liaise with parents/caregivers and the Manager on all aspects of the child's behaviour and participation
- Ensure that all health and safety guidelines, policies and procedures are followed at all times during the program operation
- Ensure that all licensing requirements are met
- Attend all necessary staff meetings and training sessions
- Perform necessary housekeeping duties as required
- Communicate with the Manager and staff to promote an open, collaborative environment

Required Skills & Experience

- Experience working with children ages 5-11 years, specifically those children with extra support needs
- Ability to relate to a child who needs extra support
- Ability to communicate skillfully and sensitively with the child, the parents, co-workers and community professionals
- Ability to objectively observe the child's behaviour and to report on these observations
- Knowledge of Autism Spectrum Disorder (ASD) and current behavioral intervention techniques
- Understanding of the "Community Care and Assisted Living Act" and the "Child Care Licensing Regulations", as mandated by Island Health
- Understanding and ability to apply first aid and emergency response
- Excellent interpersonal skills and positive customer service skills
- Ability to maintain records
- Strong written and oral communication skills
- Standard First Aid and CPR 'C'
- Clean criminal record check
- Class IV license an asset

Hours of Work

We are seeking multiple candidates to fill several positions ranging from 16-24.25 hours a week. Monday through Friday availability is required. Shifts may include 7:30am-9:00am and 2:30pm-5:30pm or 2:15pm-5:30pm. There are also opportunities for additional hours during non-instructional days (pro d, early dismissal) as well as during seasonal camps.

Start date: September 5, 2023 or as soon as possible

Wage: \$20.55/hour

Reports To

Out of School Care Manager

To Apply:

Please submit a resume with cover letter to:

Burnside Gorge Community Association

Attn: Hannah Holmes (they/them)

Email: hannah@burnsidegorge.ca

Fax: 250-388-5269

Mailing address: 471 Cecelia Road, Victoria, BC V8T 4T4

Deadline to Apply: Open until filled