

Burnside Gorge Community Association
Minutes of the Board of Directors Meeting

Monday, June 27, 2022 at 5:30pm

Present:	Chair: Avery Stetski	
	Board members: Kirsten Mah, Corinne Saad, Greg Arnold, Michelle Peterson	
	Staff: Suzanne Cole, Executive Director; Rachel O'Neill, Manager, Communications & Development	
	Guests: City of Victoria: Gary Pemberton, Neighbourhood Liaison	
	Regrets: Elizabeth Cull; Marianne Alto, Council Liaison	
Welcome and introductions	Avery welcomed everyone to the meeting	
Agenda	The agenda of the June 27, 2022 Board Meeting was presented. Motion to accept with changes	
	MOTION TO ACCEPT: Kirsten Mah	SECONDED: Greg Arnold
	CARRIED	
Minutes	The minutes of the May 30, 2022 Board Meeting were presented. Motion to accept with changes.	
	MOTION TO ACCEPT: Corinne Saad	SECONDED: Kirsten Mah
	CARRIED	
Action Items	<p>Action items were reviewed. The following items are being carried forward:</p> <p>ACTION: Staff will update the membership list in the new year</p> <p>ACTION: Marianne will share affordability grid for the rapid deployment of affordable housing and language referencing local area plans.</p> <p>ACTION: Rachel will send out the BGCA photo release form to the board</p>	
Operations	<p>Suzanne & Avery gave an update on the store:</p> <ul style="list-style-type: none"> ● The manager & assistant manager have been hired for the store and they're ordering equipment and supplies to get it ready for opening. ● Ikea shelving is picked up and there is an assembly party on Tuesday afternoon to put it all together. ● Floors and painting are done, doors are being hung this week. ● Some plumbing needs to be finished and then the washer and dryer can be installed. ● The sign permit has been approved and the sign has been ordered. It should be ready in a week or so. ● The business licence application is still sitting with Saanich. Suzanne is following up with them regularly to get a sense of when it will be approved. <p>Suzanne gave brief operational highlights:</p> <ul style="list-style-type: none"> ● Camps are fully staffed for the summer, there have been some hitches with drivers but teams are managing with some small groups using transit. Suzanne will reach out to BGCA's professional driver for any long out-trips that aren't accessible by transit. ● A BOSC Manager has been hired but we are still looking for a TOSC manager. 	
City Updates	Gary provided a City update:	

	<ul style="list-style-type: none"> • My Great Neighbourhood intake continues throughout the summer. If anyone has an idea for a grant, reach out to Gary. Residents can apply for one grant from each stream, activity & placemaking. • City Vibe is online, events are in full swing. • The City is accepting expressions of interest for Artist in Residence • The City has launched a free bike valet pilot from 7:30am – 6:30pm, Monday - Thursday • The Blanchard Paint out happened on the weekend, lots of folks came out and they went through 15 gallons of paint • Gave graffiti fighters have given out 25 paint out kits • A mass mailing going out soon on the Missing Middle with dates for public consultation in August <p>Kirsten would like to start a bell campaign to increase safety on the galloping goose. Gary will reach out to someone in transportation to figure out who she should talk to.</p>
Financial report	<p>Suzanne gave an update on financials:</p> <ul style="list-style-type: none"> • Overall the budget is in good shape, and Suzanne anticipates a modest surplus at year end. • Unbudgeted revenue is due to unexpected grants/revenue as well as unexpected cost-savings from being short staffed <p>There was general discussion about the budgets. Avery asked if some of the surplus could be given in bonuses to staff who've been covering other roles</p>
Strategic Planning Priority Area Updates	<p>Neighbourhood Development – Avery (Clean & Safe, Graffiti)</p> <ul style="list-style-type: none"> • Clean & Safe teams are up and running & doing well • Some of the money will support the fence repair, in the range of \$10,000-\$15,000 but waiting on final quotes from the City. <p>Community Engagement – Kirsten, Michelle</p> <ul style="list-style-type: none"> • There's a group of community members who are bringing ideas forward. One is mapping hidden gems in the neighbourhood and the other is something to revitalize Cecelia Ravine Park. It's a work in progress. <p>Organizational Strength – Suzanne</p> <ul style="list-style-type: none"> • Continuing with recruitment & retention efforts. <p>Financial Health – Suzanne / Greg</p> <ul style="list-style-type: none"> • Still in progress of coming up an investment plan
LUC & CAC Updates	<p>Avery provided updates on Land Use and VCAN.</p> <p>LUC:</p> <ul style="list-style-type: none"> • There was a community meeting for 2618 Irma. There were more than 40 letters received. One person in favour and everyone else was opposed. <p>VCAN</p> <ul style="list-style-type: none"> • VCAN is quiet, a number of associations are concerned about parking downtown. <p>Community Advisory Committee:</p> <ul style="list-style-type: none"> • There was general discussion about issues in neighbourhood and whether or not CACs are meeting the original intention. Corinne will talk to Elizabeth about how CACs can be supported to be more successful. <p>ACTION: Corinne will talk to Elizabeth about supporting the CAC to be more successful</p>

Budget mtg	The budget meeting is scheduled for July 18 at Avery's.
BGCN August	<p>There was general discussion about upcoming issues of the BGCN.</p> <p>Ideas for the fall editions:</p> <ul style="list-style-type: none"> • Communi-tree – the community Christmas tree on Albany. Rachel will reach out to the family. • Great Neighbourhood Grants – Kirsten will write a piece on the Loreen Place Summer Series <p>Corinne mentioned that a community member, Peter Willis, wants to talk to someone about a dock in arbutus park. Corinne will connect with him to get a better sense of what his ideas are and what he's hoping for.</p> <p>ACTION: Kirsten will write a piece on Loreen Place Summer series ACTION: Corinne will connect with Peter to get a better sense of what his ideas are for Arbutus Park and what he's hoping for</p>
Action Items	<p>ACTION: Corinne will talk to Elizabeth about supporting the CAC to be more successful ACTION: Kirsten will write a piece on Loreen Place Summer series ACTION: Corinne will connect with Peter to get a better sense of what his ideas are for Arbutus Park and what he's hoping for</p>
	The meeting adjourned at 7:05pm.

Next Meetings:

- **Board Meeting on Monday, Sept 26, 5:30pm**